

SOARING HEIGHTS CHARTER SCHOOL
JERSEY CITY, NJ 07305
Registration Form

THE FOLLOWING INFORMATION IS NEEDED TO COMPLETE YOUR CHILD'S RECORD. PLEASE ANSWER ALL QUESTIONS.

Child's Name _____ Date of Birth _____ Sex: M _____ F _____
 (Last) (First) (Middle)

Address _____ City, State, Zip Code _____

Home Telephone No. _____ Emergency Telephone No. _____

Place of Birth _____ Proof of Birth _____

U.S. Citizen Yes No Date of Entrance _____ Grade on Entrance _____

Father's Name _____ Social Security No. _____
 (Last) (First)

Father's Address _____ Home Telephone No. _____

Date of Birth _____ Place of Birth _____ If Deceased, State Year _____

Father's Employer _____ Business Telephone No. _____

Mother's Name _____ Social Security No. _____
 (Last) (First) (Maiden)

Mother's Address _____ Home Telephone No. _____

Date of Birth _____ Place of Birth _____ If Deceased, State Year _____

Mother's Employer _____ Business Telephone No. _____

Have there ever been custody procedures regarding this child? Yes No If so, please provide appropriate documentation to substantiate findings.

List Names and Ages of Brothers and Sisters:

Name _____ Age _____

Name _____ Age _____

Please List Two Emergency Contact Persons:

Name _____ Address _____

Relationship _____ Telephone No. _____

Name _____ Address _____

Relationship _____ Telephone No. _____

Last School Child Attended _____

Federal and Ethnicity Categories

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), who maintains tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of Far East, Southeast Asia, or the Indian subcontinent including, e.g., Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, Vietnam.

Black or African American: A person having origins in any of the black racial groups of Africa.

Hispanic or Latino: A person having origins in Cuba, Mexico, Puerto Rico, South or Central American or other Spanish culture regardless of race.

Native, Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North America.

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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REGISTRATION 2019-2020

By completing this form you are hereby accepting an available position for your child in Soaring Heights Charter School for the 2019-2020 academic year.

Please print legibly.

Student's Name: _____ Date of Birth: ____/____/____ Grade: ____

Address: _____

Phone # (____) ____ - _____ Work # (____) ____ - _____

Please print legibly.

Mother's Email: _____

Father's Email: _____

Other Email: _____

Other Email: _____

Signature of Parent/Guardian

____/____/____
Date

2019-2020

**SOARING HEIGHTS CHARTER SCHOOL
HOME LANGUAGE SURVEY**

Please answer the following questions:

Student's Name _____ Date _____
(Last) (First) (Middle)
Address _____ Telephone No. _____
Birth Date _____ Place of Birth _____

Use ONLY ONE LANGUAGE in each answer.

1. What language did your child first learn to speak? _____
2. What language do you use most often when speaking to your child at home? _____
3. What language does your child use most often when speaking to you at home? _____
4. What language does your child use most often when speaking to brothers/sisters? _____
5. What language does your child use most often when speaking to other relatives? _____
6. What language does your child use most often when speaking to friends at home? _____

Parent/Guardian Signature _____ Date _____

Dear Parent or Guardian:

As required by State and Federal Law (State Bilingual Act of 1975, Federal Lau vs. Nihols Supreme Court ruling of 1974), all parents must be surveyed as to the home language of their public school children.

We request the above information in order to provide a good instructional program for your child.

Return of this survey is mandatory. Thank you for your cooperation.

Sincerely,

Claudia Zuorick
Supervisor

FOR OFFICE USE ONLY

LAU _____ ETH _____
School _____ Room # _____

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Dear Parents/Guardians:

August 2019

Please be aware that the school **will be closed** on the following days:

September 2nd

October 14th

November 8th, 28th & 29th

December 24th - 31st

January 1st & 20th

February 17th & 18th

March 13th & 16th

April 6th - 13th

May 22nd & 25th

If there are no snow days, the *last day of school* will be Friday, June 12th

There will be a **12:30 p.m. dismissal** on the following days:

September 3rd - 6th

October 11th & 31st

November 7th, 11th & 27th

December 23rd

January 17th & 27th

February 14th

March 12th

April 3rd

May 21st

In June, the last three (3) days of school are half-days. If there are no snow days, the half-days will be on June 10th, 11th & 12th

This will provide the school with confirmation that you are aware of the school's calendar. Thank you.

Sincerely,

Claudia Zuorick
Director

Please sign this slip. Thank you.

Child's Name-----

Grade

Parent/Guardian Signature

Date _____

2019-2020



SOARING HEIGHTS
CHARTER SCHOOL
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Release Form

I give permission for my child _____ in the _____ grade to be picked up by the following people during the 2019-2020 school year. If the people listed below are not available to pick up my child, I authorize the school to allow my child to leave the school by him/herself at the end of the day. (Please check all that apply.)

☐ Yes, my child also has permission to: _____ Walk home _____ Take the bus

☐ No, my child does not have permission to leave the school by him/herself at the end of the day.

Name

Name

Name

Telephone number

Telephone number

Telephone number

Relation to child

Relation to child

Relation to child

Please notify the school of any changes as they occur. Your child will only be released to the above individuals. In an emergency, when no one on the emergency release list is available to escort your child, a letter must be sent and signed by the custodial parent allowing us to verify the signature. The person picking up your child must have a photo I.D. If there is any uncertainty on the part of the school authorities, a member of the school staff will accompany your child.

Signature of Parent/Guardian

Date

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Lateness

Board of Trustees Policy on Lateness

The Board of Trustees of Soaring Heights Charter School is committed to the principle that prompt arrival at school is an integral part of a child's education. Habits formed in childhood are frequently maintained throughout life. When a child recognizes that getting to school on time is very important to the parent, this value will then be transmitted to the child. Lateness is a disruption to other students and teachers as well as a loss of important instructional time. Soaring Heights Charter School expects its students to arrive in time for the **official start of the school day which is 8:25 am.** (Please read and sign the statement below.)

Lateness Policy

Any child who arrives late for school six (6) times during a single marking period shall receive a one-day out-of-school suspension. The child must return for a conference with his/her parent(s)/guardian(s) before being readmitted to school following the out-of-school suspension.

I have read the Lateness Policy and understand that arriving promptly at school every morning is an important part of my child's education.

Parent/Guardian Signature

Date

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Textbooks: Health, Reading, Science, Social Studies, Math, Spelling, Language Arts and Spanish

I understand that the above books will be loaned to my child in good/excellent condition for the current school year. These books must be returned in similar condition. **Report cards or transfers will not be given out until a reimbursement for damaged books takes place.** It is important to remember that textbooks are extremely expensive items. The typical cost of a textbook is between \$40.00 and \$90.00.

Workbooks: Math, Reading, Language Arts, Social Studies, Vocabulary and Spanish

If any of the above workbooks are lost or damaged, they must be paid for in full. The typical cost of a workbook is between \$8.00 and \$20.00.

Please be aware that water damage can occur when walking home during inclement weather when books are not properly protected inside book bags. It is imperative to keep these books in good condition to save you money.

Child's Name: _____

Grade _____

I understand that I am responsible for all textbooks and workbooks. All textbooks should be covered throughout the school year.

Parent/Guardian Signature

Date

2019-2020

Soaring Heights Charter School

Policy Prohibiting Threats of Violence

Students are prohibited from making remarks and/or gestures which threaten violence or which use the following or similar words: kill, die, murder, shoot, gun, knife, stab, blow-up and choke. Such remarks shall not be directed at a specific individual or a group of individuals while students attend Soaring Heights Charter School.

Should a remark and/or gesture threatening violence occur, the school will take firm action beginning with a thorough investigation. If the child making the threat is 10 years of age or over, the child's parents will be advised, and the police may be notified. In addition, the following action will be taken:

First Offense: The child will receive up to 5 days out of school suspension, and there will be a meeting with school authorities and the family. After administrative review, law enforcement authorities may be contacted. When necessary, the child will be referred to a local mental health agency to determine if there is a need for counseling.

Second Offense: The child will receive up to 10 days out of school suspension, and there will be a meeting with school authorities and the family. After administrative review, law enforcement authorities may be contacted. When necessary, the child will be referred to a local mental health agency to determine if there is a need for counseling.

Third Offense: The child will receive up to 10 days out of school suspension, and there will be a meeting with school authorities and the family. After administrative review, law enforcement authorities may be contacted. The child will be referred to a local mental health agency with the expectation that he/she will enter the therapeutic process.

If the child is under 10 years of age, the following action will be taken:

First Offense: The child will receive up to 2 days out of school suspension, and school authorities will meet with the parents.

Second Offense: The child will receive up to 5 days out of school suspension and may be referred to a local mental health agency to determine if there is a need for counseling.

Third Offense: The child will receive up to 10 days out of school suspension and law enforcement authorities may be contacted. The child will be referred to a local mental health agency with the expectation that he/she will enter the therapeutic process.

Soaring Heights Charter School considers threats of violence an extremely serious matter and will not allow such threats to take place in the learning environment. We request the cooperation of parents/guardians and ask them to make sure their children know that threats of violence will not be tolerated.

Parent/Guardian Signature

Date

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Sexual Harassment Policy

All out-of-school suspensions listed below require a parent/guardian conference before the child is permitted to return to school, and the following consequences will apply to verbal, written and/or physical acts of sexual harassment:

Policy for a child in grades K-1:

First offense: parent/guardian notified; one-half day in-school suspension

Second offense: parent/guardian notified; 1 day out-of-school suspension

Third offense: parent/guardian notified; up to 5 days out-of-school suspension

Policy for a child in grades 2-4:

First offense: parent/guardian notified; full day in-school suspension

Second offense: parent/guardian notified; up to 3 days out-of-school suspension

Third offense: parent/guardian notified; up to 5 days out-of-school suspension

Policy for a child in grades 5-8:

First offense: parent/guardian notified; up to 2 days out-of-school suspension

Second offense: parent/guardian notified; up to 5 days out-of-school suspension.

Third offense: parent/guardian notified; up to 10 days out-of-school suspension. An individual plan of action will be developed by the staff and parent/guardian suited to the particular offense. Law enforcement and mental health authorities may be contacted.

Parent/Guardian Signature

Date

2019-2020



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Section 504 Policy

Soaring Heights Charter School provides a free and appropriate education for every child enrolled in the school. Furthermore, the school has procedures in place governing interventions in the general education program. These procedures include convening meetings of the Pupil Assistance Committee. If such interventions are not effective, these issues may be referred to the school Child Study Team. When appropriate, Child Study Team case managers will make referrals to community agencies.

If you have any questions regarding the school's Section 504 policy and procedures, you may contact Myra Ibarra, Section 504 Coordinator. She may be reached at Soaring Heights Charter School, 1 Romar Avenue, Jersey City, NJ 07305, or by phone at (201) 434-4800.

Parent/Guardian Signature

Date

2019-2020

Student Dress Code

- Pants/Shorts/Skirts/Jumpers: **khaki only**
- Collared Shirts: plain, white, light blue or navy.
- Sweaters: plain, solid, **without hoods**- white, light blue, khaki, or navy.
- Skirts or shorts: no shorter than one inch above the knee.
- Long-sleeve undershirts **must** be a solid school color (white, light blue or navy).
- **No** leggings, jeggings, stretch fit, skinny fit, tight fit pants, denim jeans or skirts.
- **No** midriff shirts. If raising your hands above your head reveals your midriff, the shirt is not appropriate.
- **No** undergarments or shorts may be showing under your clothes.
- **No** undersized (tight) or oversized (baggy) clothing.
- **No** flip-flops, sandals, open toe shoes, or slippers. Feet must be enclosed.
- **No** hats may be worn inside the building.

Gym Uniform

To be worn **only** on gym days

- Sweatpants, sweatshirts and shorts **must be only black** without stripes or writing other than the school logo.
- Shirts must have the school logo, however, a walk-a-thon shirt is acceptable.
- **No** hooded sweatshirts, jerseys or oversized T-shirts.
- **No** leggings, jeggings, stretch pants, skinny fit pants or tight fitting pants.
- Sneakers should have white soles or say "no skid marks" on the sole.

Physical Education

Physical Education **uniforms and sneakers** are required in order for your child to participate. Failure to follow the gym uniform policy **will result in a lower grade.**

*Please note: Parents/guardians will be contacted for inappropriate student attire and provide suitable clothing.

Parent/Guardian Signature

Date

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Yes, I give the school permission for my child _____ in the _____
grade to be photographed, video and/or audio taped during the 2019-2020 school year.

Signature of Parent/Guardian

Date

OR

No, I **do not** give the school permission for my child _____ in the _____
grade to be photographed, video and/or audio taped during the 2019-2020 school year.

Signature of Parent/Guardian

Date

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Cell Phones and Electronic Devices

Students who bring a cell phone/smart watch or electronic device with them to school **may not use them on school premises and/or school field trips.** Cell phones/smart watches and electronic devices must be brought to the office or given to the classroom teacher at the beginning of the day and picked up at dismissal. **If a cell phone/smart watch or electronic device is seen or goes off in class, the device will be taken away from the child and an adult must pick up the device from the school.**

Child's Signature

Grade

Parent/Guardian Signature

Date

Security Cameras

I am aware that Soaring Heights Charter School has increased security by providing surveillance cameras throughout all classrooms and hallways for the protection of all students and staff.

Child's Signature

Grade

Parent/Guardian Signature

Date

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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Walking Permission Slip

During the course of the school year, the children and their teachers will take short walking trips to nearby sites in the community. These sites may include, but are not limited to: the library, bank, museum, park, businesses, fire station, Walk-A-Thon, etc. Any walking trip will take place during the course of the school day.

Please fill out the form below:

Child's Name _____ Grade _____

_____ Yes, my child has permission to participate in the walking trips/school activities.

_____ No, my child may not participate.

Signature of Parent/Guardian

Date

I have read and am in receipt of the school's:

- Harassment, Intimidation and Bullying Policy
- Pupil Discipline Policy/Code of Conduct
- Lateness Policy

Signature of Parent/Guardian

Date

2019-2020

Harassment, Intimidation and Bullying

In order to provide a safe and civil environment necessary for students to learn and achieve high academic standards, Soaring Heights Charter School prohibits acts of harassment, intimidation or bullying. The school expects students to conduct themselves with proper regard for the rights and welfare of other students and school staff, and to treat school facilities and equipment with care. There will be consequences, and appropriate remedial action will be taken, for students who commit acts of harassment, intimidation or bullying.

Parent/Guardian Signature

Date

Non-Discrimination Policy

Soaring Heights Charter School does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Stephanie Mastropaolo, 1 Romar Avenue, Jersey City, New Jersey 07305, (201) 434-4800.

Parent/Guardian Signature

Date

FERPA and PPRA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. For additional information, you may call 1-800-USA-LEARN (1-800-872-5327).

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education (ED). PPRA is intended to protect the rights of parents and students. For additional information, you may call (202) 260-3887.

2019-2020



SOARING HEIGHTS CHARTER SCHOOL

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August 2019

Dear Parents/Guardians:

This is a reminder for the parents/guardians of students who pay for breakfast and/or lunch at Soaring Heights. There will be NO school meals served during the first week of school.

Breakfast and lunch will be served beginning Monday, September 9th. An order form will be sent home during the first week of school for your convenience, and will be sent home monthly thereafter. Advanced payment must be made by the Friday before meals are served (weekly or monthly payments will be accepted). For all students who are new to Soaring Heights, the fee initially will be the "paid" amount, but this is subject to change in October. Breakfast and lunch fees are as follows (**prices may be subject to change**):

Breakfast: Reduced: \$.30
Paid: \$1.50

Lunch: Reduced: \$.40
Paid: \$2.90

***If your child has an outstanding balance of \$15.00, they will not be able to participate in the Breakfast/Lunch Program until the balance is paid in full.**

If you have any questions, please contact the school.

Sincerely,

Lisa Dinallo
Lunch Coordinator

2019-2021