****

**Name (optional)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

This evaluation is designed to communicate a general understanding of the performance the Lead Person is demonstrating.

**D – Deficient N – Needs Improvement P – Proficient E – Exceptional**

 **D N P E**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | Displays a positive image |
|  |  |  |  | Encourages staff and students to establish belonging in the school |
|  |  |  |  | Demonstrates a broad base of current curriculum knowledge and application to ensure an effective educational program |
|  |  |  |  | Gathers input from the staff to identify areas for school improvements |
|  |  |  |  | Helps the staff feel a part of the school  |
|  |  |  |  | Works with the staff to create a positive atmosphere |
|  |  |  |  | Ensures safety and security of staff and students |
|  |  |  |  | Demonstrates empathy, respect, and concern for staff, students and others |
|  |  |  |  | Keeps staff informed of reports and committee responsibilities |
|  |  |  |  | Demonstrates a willingness to listen and understand staff concerns |
|  |  |  |  | Communicates information effectively to the staff |
|  |  |  |  | Communicates with parents effectively |
|  |  |  |  | Develops a working environment which is collaborative and cooperative |
|  |  |  |  | Ensures that tasks or roles delegated to staff are within areas of capability and interest |
|  |  |  |  | Encourages and provides the opportunity for professional improvement |
|  |  |  |  | Demonstrates skills which promote cooperation and understanding |
|  |  |  |  | Disciplines in a positive manner with consequences that are dignified and consistent |
|  |  |  |  | Encourages staff to grow in their responsibility throughout the school |
|  |  |  |  | Ensures safety and security of students, personnel, and school property |
|  |  |  |  | Is cognizant of, and abides by all building and federal policies, statutes, rules and procedures |